



REPUBLIC OF SOUTH AFRICA

**FORM A**  
**REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY**  
**(Section 18(1) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000))**  
**[Regulation 6]**

**FOR DEPARTMENTAL USE**

Reference number: .....

Request received by ..... (state rank,  
name and surname of information officer/deputy information officer) on ..... (date) at  
.....(place).

Request fee (if any): R .....

Deposit (if any): R .....

Access fee: R .....

.....

SIGNATURE OF INFORMATION OFFICER/DEPUTY INFORMATION OFFICER

**A. Particulars of public body**

The Information Officer/Deputy Information Officer

Service Seta  
Dr Siyabonga Ndabezitha

**B. Particulars of person requesting access to the record**

(a) The particulars of the person who requests access to the record must be given below.  
 (b) The address and/or fax number in the Republic to which the information is to be sent, must be given.  
 (c) Proof of the capacity in which the request is made, if applicable, must be attached.

Full names and surname: Bontshitswe Preddy Mothopeng Msieleng.....

Identity number: 

7	7	0	3	2	3	5	4	6	0	0	8	8
---	---	---	---	---	---	---	---	---	---	---	---	---

Postal address: P.O. Box 61217, Marshalltown, Johannesburg, 2107.....

Telephone number: (...084.....) .....0544733 Fax number: (.....) .....

E-mail address: communication@hbrfoundation.org.za.....

Capacity in which request is made, when made on behalf of another person:

**C. Particulars of person on whose behalf request is made**

This section must be completed ONLY if a request for information is made on behalf of another person.

Full names and surname: ...Hola Bon Renaissance Foundation

Identity number: 

N	P	O	-	0	3	5	-	2	0	6		
---	---	---	---	---	---	---	---	---	---	---	--	--

**D. Particulars of record**

(a) Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located.  
 (b) If the provided space is inadequate, please continue on a separate folio and attach it to this form. The requester must sign all the additional folios.

1. Description of record or relevant part of the record:

Annual Report of Service Seta from 2012 to 2018

Auditor General Findings of Service Seta from 2012-2018

**FORM A: REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY**

2. Reference number, if available: .....

3. Any further particulars of record: - We request from 2012-2018 of the below :

- 3.1 List of Service Seta Court Cases(won/lost) and how much was Spend..... ( from 2012-2020)
- 3.2 List of Service Seta Banks used, Accounts, and Investment both locally and Offshore .....( from 2012-2020)
- 3.3 Report of Funds returned to the National Skills Authority by Service Seta..... ( from 2012-2020)
- 3.4 Reports presented to parliament by Services Seta .....( from 2012-2020)
- 3.5 Report presented to RSA Presidency by Service Seta..... ( from 2012-2020)
- 3.6 List of any Court Litigations, where Services Seta lost and won ..... ( from 2012-2020)
- 3.7 List of any Court Litigation with out of court Settlement ..... ( from 2012-2020)
- 3.8 List of Businesses that received Services Seta Tenders and Discretionary Grants with Value and Discription ( from 2012-2020)
- 3.9 List of Businesses that we granted and such contracts were never Implemented and/or were cancelled ( from 2012-2020)
- 3.10 List of Companies which funds were committed ..... ( from 2012-2018)
- 3.11 List of Companies which received the allocated Funds ..... ( from 2012-2018)
- 3.12 List of Entities that were rejected and reasons thereof ..... ( from 2012-2018)
- 3.13 Any forensic audit and life style audit ..... ( from 2012-2018)

**E. Fees**

- (a) A request for access to a record, other than a record containing personal information about yourself, will be processed only after a request fee has been paid.
- (b) You will be notified of the amount required to be paid as the request fee.
- (c) The **fee payable for access** to a record depends on the form in which access is required and the reasonable time required to search for and prepare a record.
- (d) If you qualify for exemption of the payment of any fee, please state the reason for exemption.

Reason for exemption from payment of fees:

HBR Foundation is a non profit organisation, and as well a non government organisation, Striving to empower the poor of the poorest and the historically Disadvantaged Society The African Empowerment , Advancing Social Justice, The Defender of the Democracy and Protector of the human Race Fostering the advancement of a Skilled Society.....

**F. Form of access to record**

If you are prevented by a disability to read, view or listen to the record in the form of access provided for in 1 to 4 below, state your disability and indicate in which form the record is required.

Disability:	Form in which record is required:
Mark the appropriate box with an <b>X</b> .	
NOTES:	
(a) Compliance with your request for access in the specified form may depend on the form in which the record is available.	
(b) Access in the form requested may be refused in certain circumstances. In such a case you will be informed if access will be granted in another form.	
(c) The fee payable for access to the record, if any, will be determined partly by the form in which access is requested.	

1. If the record is in written or printed form:					
	copy of record*	X	inspection of record		
2. If record consists of visual images - (this includes photographs, slides, video recordings, computer-generated images, sketches, etc.):					
	view the images		copy of the images*	X	transcription of the images*

**FORM A: REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY**

3. If record consists of recorded words or information which can be reproduced in sound:					
	listen to the soundtrack (audio cassette)		transcription of soundtrack* (written or printed document)	X	
4. If record is held on computer or in an electronic or machine-readable form:					
	printed copy of record*		printed copy of information derived from the record*		copy in computer readable form* (stiffy or compact disc) X

*If you requested a copy or transcription of a record (above), do you wish the copy or transcription to be posted to you? Postage is payable.	YES X	NO
--	----------	----

Note that if the record is not available in the language you prefer, access may be granted in the language in which the record is available.

In which language would you prefer the record? English

**G. Notice of decision regarding request for access**

You will be notified in writing whether your request has been approved / denied. If you wish to be informed in another manner, please specify the manner and provide the necessary particulars to enable compliance with your request.

How would you prefer to be informed of the decision regarding your request for access to the record?

Written email and a face to face is also welcomed.....

Signed at .....Johannesburg..... this day ...30.... Of June..... year ...2021....



.....  
SIGNATURE OF REQUESTER /  
PERSON ON WHOSE BEHALF REQUEST IS MADE