



Hola Bon Renaissance Foundation &lt;hbrfoundation@gmail.com&gt;

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**Automatic reply: Complain: URGENT: NOTICE OF MOTION: HOLA BON RENAISSANCE FOUNDATION// PRESIDENT OF S.A AND ANOTHER: CASE NO: 1357/2021: OUR REF: REF NO: UNLOCK2021/25**

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**Karabo Munene** <KMunene@judiciary.org.za>  
To: Hola Bon Renaissance Foundation <hbrfoundation@gmail.com>

Wed, Jan 27, 2021 at 3:11 AM

**READ CAREFULLY!!! REPLIES WILL BE LIMITED TO ISSUES NOT COVERED IN THIS DIRECTIVE.**

**NOTE THAT THE REGISTRAR'S OFFICE HAVE IMPLEMENTED ROTATIONAL WORKING ARRANGEMENTS WITH SOME OFFICIALS PHYSICALLY ATTENDING THEIR WORKSTATIONS AND OTHERS WORKING REMOTELY.**

Dear Litigant. (GAUTENG DIVISION: PRETORIA - MOTIONS)

Kindly take notice of the following in re: JUDGE PRESIDENT'S PRACTICE DIRECTIVE (18 SEPTEMBER 2020 CONSOLIDATED DIRECTIVE), Urgent Notice to Attorneys (27 November 2020) read together with JUDGE PRESIDENT'S PRACTICE DIRECTIVE 1 & 2 of 2020:

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1. The directive shall apply for the rest of Term 4 and beyond unless replaced or withdrawn. **NO Walk-Ins enquiries or complaints will be accommodated**; walk-ins are limited to parties whose matters are uploaded on CaseLines but not included on the final court roll. these parties must physically attend to room 8.39 between 9 and 12:00 for affidavits which will be issued in respect of the next 3 enrolments dates on a given day.

2. The responsibility of creating of cases to caseLines rest on the litigants, and may not unreasonably refuse to grant access to their opponents.

3. Unopposed and Opposed motion date applications are applied on CaseLines by inviting one of the Registrar's profile on paragraph 89 of the Directive.

4. **Escalations/ complaints regarding allocation of dates should be brought by email or telephonically between 9:00 and 15:00, after 14 court days has lapsed in respect of an unopposed matter, and 10 days for the opposed roll after inviting the Office Email profile on CaseLines. You are further required to attach the requisite Audit report from CaseLines obtained on the day the email was sent.**

4.1. **Complaints regarding PTAUdefaultapplications; PTAUinsolvencyapplications & PTAUtrialsinterlocutory:**

[OSebogodi@judiciary.org.za](mailto:OSebogodi@judiciary.org.za) or 012 315 7590

4.2. **Complaints regarding PTAUdivorceapplications; PTAUotherapplications; PTAUenrolment (Unopposed Final Enrolment); PTAOenrolment (Opposed Motions) and other general queries regarding the motion court section: [KMunene@judiciary.org.za](mailto:KMunene@judiciary.org.za) or 012 315 7615.**

\* Please do not send an email to both Mr Sebogodi and Mr Munene\*

Please note that you may escalate to the Acting Chief Registrar Ms. Tumelo Ledwaba: [Tledwaba@judiciary.org.za](mailto:Tledwaba@judiciary.org.za) (012 315 7412) after considerable days have lapsed after sending your email to the Registrars and no response is forthcoming.

5. Unopposed Final enrolment shall be done by inviting the Registrar's enrolment profile [PTAUEnrolment@judiciary.org.za](mailto:PTAUEnrolment@judiciary.org.za) from the 15th court day prior to the date of hearing but not later than noon, 7 clear court days preceding the date of hearing. Therefore, uploading of the matter as well as inviting the enrolment profile must be done before 7 court days prior to the hearing date. Important to note that you may not finally enrol an electronic case file which the date of hearing is not reflected. To this end parties are requested to inform the motion court of all the cases created by themselves as to enable the court officials to add or capture next hearing dates on CaseLines. For this purpose, parties may contact 012 315 7613/7598.

6. Motion Court Rolls are available on our WhatsApp Catalogue #065 8083 038. To view court rolls: text 'Rolls' - tap the contact's name - then select SEE ALL\_ or search <https://wa.me/c/27658083038>. Please do not text or voice call us on this line.

7. Other Contact details:

7.1. Unopposed return and rule nisi dates: Tel: 012 315 7590

7.2. Unopposed adding / capturing of obtained next hearing dates on CaseLines Tel: 012 315 7513/7589 - proof of having obtained a date to be uploaded to CaseLines

7.3. Opposed Applications: Tel: 012 315 7614

8. Once the matter is properly enrolled, it is the Judge's discretion to dispose the matter of as deemed appropriate to the circumstances; The Judges secretary will contact the parties where necessary to advice on the manner of the disposal. In addition to the WhatsApp platform, the Court rolls are officially available on the Judiciary and the Pretoria Association Websites.

9. Due to the volumes of emails we are currently experiencing, we would appreciate that parties refrain from sending us follow up emails on our personal judiciary accounts, rather calls are more effective & appropriate during these trying times. In particular, the above directive seeks to abolish the email system. Should you have a subsequent query not dealt with 1-10 hereunder and it becomes necessary that you address it by means of an email – we ask that you disclose your cell number as the court is having difficulties to get hold of the litigant's in light of the lockdown measures in place. EMAILS SENT TO THE EMAIL ADDRESS OF THE REGISTRAR REGARDING AN ISSUE COVERED IN THE DIRECTIVE WILL BE IGNORED.

10. Lastly, should you encounter any problems surrounding the Technical aspects of the Caselines litigation platform (i.e. documents not opening up / authorisations and so forth) do not hesitate to contact the CaseLines Helpdesk for support on 067 862 9339 / 0861 5000 52.

The Registrar.

